



**HAVERI UNIVERSITY, HAVERI**

**04 - Year (Hons.) B.Com./ B.B.A./**

**B.Com (CS) Degree Programs**

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**AECC SYLLABUS**

**Subject: Generic English 3 & 4**

**[Effective from 2022-23]**

**ABILITY ENHANCEMENT COMPULSORY COURSE (AECC)**

**FOR SEM III& IV**

**Effective From 2022-23**

**AS PER N E P - 2020**

**Haveri University, Haveri**  
 Four Years Under Graduate Program in **English** for  
**04 - Year (Hon.) B.Com./ B.B.A./ B.Com (CS)**

AECC COURSE CHART

Sem	Type of Course	Theory/ Practical	Instruction hour per week	Total hours of Syllabus / Sem	Duration of Exam	Formative Assessment Marks	Summative Assessment Marks	Total Marks	Credits
I	AECC	Theory	04 hrs	60	02 hrs	40	60	100	03
II	AECC	Theory	04 hrs	60	02 hrs	40	60	100	03
III	AECC	Theory	04 hrs	60	02 hrs	40	60	100	03
IV	AECC	Theory	04 hrs	60	02 hrs	40	60	100	03
	<b>Details of the other Semesters will be given later</b>								

Name of Course (Subject): English (AECC)

# 04 - Year (Hons.) B.Com./ B.B.A./ B.Com (CS)

## Degree Programs

Semester – 3

**Subject: Generic English-3**  
**Ability Enhancement Compulsory Course (AECC)**

**CODE: 023ENG041**

Course No.	Type of Course	Theory / Practical	Credits	Instruction hour per week	Total No. of Lectures/Hours / Semester	Duration of Exam	Formative Assessment Marks	Summative Assessment Marks	Total Marks
Course-03	AECC	Theory	03	04	60 hrs	2hrs	40	60	100

Title of the AECC: **Generic English 3 Text: *Ridge of Skills* Ed. Board of Editors, KUAFET-KUD, NBS**  
**Course Outcome (CO):**

After completion of course -1, students will be able to:

1. This course aims at introducing English novel and reading skills
2. It aims at teaching describing skills
3. Aims to develop functional grammar
4. Learn to understand basics of composition
5. Develop drafting resume and job application skills

Syllabus- AECC 3	Total Hrs: 60
<b>Unit –1</b>	<b>30 hrs</b>
<b>William Shakespeare : <i>The Tempest</i></b>	
<b>Unit – 2: Listening and Speaking Skills</b>	<b>30 hrs</b>
Organization of Speech Qualities of good Speaker Use of charts and diagrams Audio visual Aids Body Language <ol style="list-style-type: none"><li>1. “Quit India” speech delivered by Mahatma Gandhi on August 8, 1942, when he addressed the A.I.C.C. at Mumbai. <a href="https://youtu.be/QXajHuEKY Cg">https://youtu.be/QXajHuEKY Cg</a></li><li>2. “Give me blood and I will give you freedom” speech by <b>Subhas Chandra Bose</b> became historical and inspired the youth of India at large. He also formed Ajad Hind Army to fight for freedom.</li><li>3. <a href="https://youtu.be/5hcEZxDYtvc">https://youtu.be/5hcEZxDYtvc</a> Dr. B R Ambedkar's Constituent Assembly Speech on Dec 17,1946 <a href="https://www.youtube.com/watch?v=2VFm0Uo63rY">https://www.youtube.com/watch?v=2VFm0Uo63rY</a></li><li>4. The speech by Narayana Murthy at Lal Bahadur Shastri Institute of Management Link: <a href="https://youtu.be/mMqJztCWb qA">https://youtu.be/mMqJztCWb qA</a></li><li>5. The speech by <b>Kiran Bedi</b>, India’s first woman IPS officer on visionary leadership. <a href="https://youtu.be/IqYqMhVxTsY">https://youtu.be/IqYqMhVxTsY</a></li></ol>	

<b>Unit 3 Writing Skills</b>	
a. Introduction to Writing Types of Writing Descriptive Writing Reflective Writing Essay writing b. Business Correspondence Letter of Enquiry Order letters Sales letters Job Application and Resume Writing c. Commercial Writing Poster and brochure writing Product Manual	

**Suggested Reading**

1. **R. P. Singh's *Functional Skills in Language and Literature*, OUP**
2. **Champa Tickoo and Jaya Sasikumar's *Writing With a Purpose* : OUP**
3. **Krishna Mohan and Meera Banerji : *Developing Communication Skills*, Macmillan**

# 04 - Year (Hons.) B.Com./ B.B.A./ B.Com (CS)

## Semester – IV

### Subject: Generic English- 4 Ability Enhancement Compulsory Course (AECC)

CODE: 024ENG041

Course No.	Type of Course	Theory / Practical	Credits	Instruction hour per week	Total No. of Lectures/Hours / Semester	Duration of Exam	Formative Assessment Marks	Summative Assessment Marks	Total Marks
Course-04	AECC	Theory	03	04	60 hrs	2hrs	40	60	100

Title of the Course: **Generic English 4 Text : Skill Vision Ed. Board of Editors, KUAFET-KUD, NBS**

#### Course Outcome (CO):

After completion of course, students will be able to:

1. Understand the drama and its types
2. Understand the significance of drama in developing communication Skills
3. Inculcate the knowledge of interview and soft skills
4. Develop art of precis writing and Report writing
5. Develop Functional Vocabulary

Syllabus- AECC- 4	Total Hrs: 60
<b>Unit –1 Novella-</b>	<b>30 hrs</b>
Jonathan Swift's <i>Gulliver's Travels – Land of Lilliputs</i> (only)	
<b>Unit – 2: Listening, Decoding and Speaking Skills</b>	<b>30 hrs</b>
Poems: a. Strange Meeting- Wilfred Owen (Rendering by Jordan Harling) <a href="https://youtu.be/r0iDC5zHFfk">https://youtu.be/r0iDC5zHFfk</a> b. Out, out, brief Candle – William Shakespeare <a href="https://nosweatshakespeare.com/quotes/soliloquies/tomorrow-and-tomorrow-and-tomorrow/">https://nosweatshakespeare.com/quotes/soliloquies/tomorrow-and-tomorrow-and-tomorrow/</a>	
TED Talks: a. Dream, Visualize and Actualize – Spoorti Vishwas <a href="https://youtu.be/rWUBE_eLknw">https://youtu.be/rWUBE_eLknw</a> b. Malala Yousafzai – Nobel Peace Prize Talk <a href="https://youtu.be/8hx0ajieM3M">https://youtu.be/8hx0ajieM3M</a>	
<b>Unit 3 Writing Skills</b>	
1. Technical Writing Business Writing Precis Writing 2. Email Writing Format of Email Casual and Professional – Apology, Appreciation, Promotion Letters 3. Social Media Blog Writing, Podcast, twitter 4. Cloze Test	

#### Suggested Reading

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**Details of Formative assessment (IA) for DSCC/OEC/SEC: 40% weight age for total marks**

Type of Assessment	Weight age	Duration
Written test	10	1 hr
Seminar /Webinar	10	10 minutes
Interviews / Creative Writing / Report on Mega Event / Project work (Any two)	20	
Total	40	

**Faculty of Languages  
04 - Year UG Honors programme: 2021-22**

**GENERAL PATTERN OF THEORY QUESTION COURSE FOR DSCC/ OEC  
(60 marks for semester end Examination with 2 hrs duration)**

**Part-A**

1. Question number 1-06 carries 2 marks each. Answer any 05 questions : 10 marks

**Part-B**

2. Question number 07- 11 carries 05Marks each. Answer any 04 questions : 20 marks

**Part-C**

3. Question number 12-15 carries 10 Marks each. Answer any 03 questions : 30 marks

(Minimum 1 question from each unit and 10 marks question may have sub questions for 7+3 or 6+4 or 5+5 if necessary)

**Total: 60 Marks**

**Note: Proportionate weight age shall be given to each unit based on number of hours prescribed.**

